

President Stephanie Jang called the meeting to order at 5:08 p.m.

In attendance: Board members Jang, Kim, Lee, Matarazzo, Mattessich, Min, Woo, Yang  
Dr. Cirillo, Superintendent of Schools  
Mrs. Spasevski, Business Administrator  
Mr. Choi, Board Attorney

The assemblage saluted the flag.

**Statement of Presiding Officer:**

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, I hereby state that adequate notice of this special meeting has been provided to the public by written notice dated July 25, 2020. The meeting has been:

- Emailed to all the district's staff members
- Communicated with at least one of the Board's official newspapers
- Filed with the Borough Clerk of Palisades Park

**Report of the Superintendent:**

The district celebrated 2 graduations this month. July 8<sup>th</sup> the High School graduation ceremony was held at the County field.

July 9<sup>th</sup> was the Lindbergh School promotional ceremony for 6<sup>th</sup> grade students at the County field.

The district's "Restart Committee" consists of Administrators, Board Members, Supervisors, Parents, Health Officers, and representatives from the Mayor's office.

The recommendation of the Restart Committee is an alternating hybrid schedule for the reopening of schools in September 2020. The approved schedule calls for 2 cohorts to be divided evenly between 2 consecutive days – Monday/Tuesday or Thursday/Friday. All students will work virtually on Wednesdays. All days will run on a half-day schedule and allow for both breakfast and lunch to all students. Lunch will be provided as "grab & go" at the end of the half-day session. "Specials" will be conducted in the classroom.

Currently, CDC recommendations in compliance with the American Association of Pediatrics and the State DOE require face coverings to be worn by all staff, students, and visitors in accordance with updated guidelines.

In addition to wearing face coverings, schools must implement policies that allow for social distancing within the classroom. This can be achieved by seating students at least 6 feet apart. If schools are not able to maintain this distance, additional modifications should be considered. This would include using physical barriers between desks and turning desks to face the same direction.

Students will enter the buildings at various locations and drop-off and pick-up times will be staggered.

**Report of the Board President:**

Mrs. Jang extended congratulations to all our graduates and wished them well in their future endeavors. She asked parents to continue to express their concerns about the new school year to the Board of Education.

**Report of the Committees:**

**Finance, Buildings & Grounds, Personnel, Policy, New Business**

**Reports Attached**

Prior to any action taken on the Personnel resolutions, a motion to go into executive session was made by T. Matarazzo, second by J. Mattessich, all ayes on roll call.

**Closed Session:**                    **REDACTED**

Motion to re-open the meeting: T. Matarazzo, second by J. Kim, all ayes on roll call.

**Audience Participation:**

In response to an inquiry regarding whether parents are requesting “in school” services or a remote schedule Dr. Cirillo replied that a survey was sent home to all our school families in 3 languages – English, Spanish and Korean. At this time approximately 350 responses have been received. Most of these responses were for a remote/hybrid schedule.

On another note, the district’s partnership with Jewish Family & Children’s Services will continue the days children are present in the school buildings.

Questions were submitted by several teaching staff members:

Are the schools being cleaned & disinfected? Yes

Has the district hired an outside cleaning service? No

Will high school students be required to wear masks? Yes, in accordance with state guidelines and CDC recommendations, unless a student has a medical condition which prevents him/her from wearing a mask.

Have the school windows been repaired or replaced? The district is in the process of doing so.

Will students be required to wear masks if they are not at least 6 feet apart? Yes

What happens if a student comes down with the virus? Will the school be closed?

If one teacher or student has a confirmed case of COVID-19 the school can remain open. Anyone In contact with that person must quarantine at home for 14 days.

If two people have confirmed cases of COVID-19 the entire school will shut down where those cases have been identified.

Will masks be provided to the staff and to the students? Yes

Motion to adjourn the meeting at 6:20 p.m. made by J. Mattessich, second by T. Matarazzo, all ayes on roll call.

Diane Montemurro

Palisades Park Board of Education  
Palisades Park, New Jersey

July 29, 2020

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the final payment to Hear Construction, Inc. for the Masonry Wall Repair Project in the amount of \$6,512.00.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves payment to Pomptonian Food Service, Inc. in the amount of \$3,590.31 for services the W/E 05/29/20.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent adopts a plan in order to address the State Aid reduction in the amount of \$70,141.00, with a selected option to reduce appropriations in the 2020/21 budget.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of \$2,000. from the Cultural Arts account #0202001328 to the Current Account #8100245642.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the Digital Divide Grant application to the State DOE. Award amount to be determined.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the financial reports of the Business Administrator for the month ending 06/30/20, and furthermore the Board certifies that in accordance with NJAC 6:20-2A (10e) that no major fund or account in the 2019/2020 school budget has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the 2019/20 fiscal year.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves out-of-district placements for (3) of our special needs students at the Ridgefield School district for the 2020/2021 school year. Annual tuition for each student: \$63,199.00.
- 8.) BE IT RESOLVD, that the Board upon the recommendation of the Superintendent approves an out of district placement in a special education program at Windsor Learning Center, Pompton Lakes, NJ for the 2020/2021 school year. Annual tuition: \$67,620.00.



15.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the July 2020 bill list as follows:

Fund 10 (General Current Expense)	\$1,160,123.08
Fund 20 (Special Revenue Fund)	\$ 98,730.92
Fund 40 (Debt Service Fund)	\$ 1,671.84 (Lease purchase interest)

16.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following custodial supplies purchases:

Vendor	State Contract/Bid #	Description	Amount
Bio-Shine, Inc.	Bid # ESCNJ 17/18-47: Custodial Supplies	3 Electrostatic Backpack Sprayers	\$5,061.00
Bio-Shine, Inc.	Bid # ESCNJ 17/18-47: Custodial Supplies	8 Electrostatic Sprayers VP200E	\$5, 183.92
Bio-Shine, Inc.	Bid # ESCNJ 17/18-47: Custodial Supplies	10 Cases BruTab 6s 3.34 gram Tablet 200 Tab/6/cs; 10 Cases BruTab 6s3.1 gram Tablet	\$4,375.50

17.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent awards a contract to Hear Construction, Inc., South Richmond Hill, NY for the Masonry Repair & Waterproofing Project at the Lindbergh School 6<sup>th</sup> Grade wing. Total contract: \$25,000.00

18.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of funds in the amount of \$25,000.00 from the maintenance reserve account to account #12-000-400-450 (construction services) to be utilized for the Masonry Repair & Waterproofing Project.

19.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the July 15, 2020 payroll in the amount of \$262,148.05 and the July 30, 2020 payroll in the amount of \$168,903.25.

Introduced by: J. Mattessich, Second by: T. Matarazzo, All ayes on roll call vote

Palisades Park Board of Education  
Palisades Park, New Jersey

July 29, 2020

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Captain Anthony Muccio, Palisades Park Police Department, for the use of the high school cafeteria on Tuesday, August 18, 2020 from 9:00 a.m. – 11:00 a.m.

A written examination will be administered to approximately 50 participants.

Introduced by: J. Kim

Second by: J. Mattessich

All eyes on roll call vote.

Palisades Park Board of Education  
Palisades Park, New Jersey

July 29, 2020

Report of the Personnel Committee – Dr. Thomas Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity/family leave request for Lindsay Adkins, Teacher of English, beginning 09/08/2020. Mrs. Adkins will return to district 11/09/2020.
  
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity/family leave request for Nicole Sullivan, Lindbergh School Teacher, beginning 10/20/2020. Mrs. Sullivan will return to district in September 2021.
  
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Anka Fioravanti, Lindbergh School Teacher, effective June 30, 2020. Ms. Fioravanti has been employed by the district since 09/01/2007.
  
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a contract agreement for Diane Montemurro, effective 07/01/2020 – 06/30/2021. Ms. Montemurro will receive a 3.0% increase in salary.
  
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment for the 2020/2021 school year:

Freddy R. Nunez  
Northeastern University, Boston MA  
Principal – Palisades Park Jr/Sr High School  
Effective: TBD  
Annual Salary: \$131,500.00

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves that **attached** list of Child Study Team Evaluators for the 2020/2021 school year:



Personnel Committee

---

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following coaching positions for the District's 2020 Fall Sports Programs:

<u>SPORT</u>	<u>HEAD COACH</u>	<u>ASSISTANT COACH</u>	<u>STIPEND</u>
Football	TJ Kroncke		\$6,994.
		Orestes Medina	\$4,858.
		Joe Gingerelli	\$4,858.
Soccer	Chuck Zegarra	Ive Pavin	\$6,246.
		Chris Messina (Girls)	\$4,858.
Volleyball	Jaclyn Dellosa		\$6,246.
		Tara LaPira	\$4,858.
Cross Country	Frank Ring		\$6,246.
		Will Hutchinson	\$4,858.
Girls Tennis	Donald Westcott		\$6,246.
		Harry Aufiero	\$4,858.

**Note:** These positions are contingent upon the onset of Fall Sports.

Stipends will be prorated based upon the completion of each sport.

Introduced by: T. Matarazzo, Second by: J. Woo

All eyes on roll call vote.

Dr. Matarazzo – No on #7. Resolution passes 7 - 1

Palisades Park Board of Education  
Palisades Park, New Jersey

July 29, 2020

Report of the Policy Committee — Mr. Timothy Yang.

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves modifications to the following district policies to include the requirements of the NJDOE Guidance - "The Road Back: Restart & Recovery":

- Policy 1250: Visitors  
Procedures for Contagion Prevention have been added to the existing policy.
  
- Policy 3541.33: Transportation Safety  
Procedures have been added to reduce the spread of contagion on school buses/vans. Masks, social distancing, hand hygiene, sanitizing vehicle seats, handrails.
  
- Policy 5141.2: Illness  
Contact tracing for COVID-19 .
  
- Policy 5141.3: Health Examinations & Immunizations  
Screening & Personal Protective Equipment; Procedures for symptomatic staff and students; Preparations when someone tests positive for COVID-19; Protocols to address a positive case.

Introduced by: T. Yang

Second by: T. Matarazzo

All ayes on roll call vote.

**New Business:**

**July 29, 2020**

**BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the 2019/2020 Student Safety Data report to the NJDOE.**

**This annual report details incidents of violence, vandalism, harassment, or bullying (HIB).**

**Introduced by: T. Matarazzo**

**Second by: J. Mattessich**

**All ayes on roll call.**